

**Wayne County Court of Common Pleas  
Domestic Relations Division**

**NEW CASE DESIGNATION FORM**

For Official Use Only:

Case No.: \_\_\_\_\_

SETS No.: \_\_\_\_\_

**Instructions:** Pursuant to Local Rules, this form must be completed and submitted with any new cause of action filed with the Wayne County Clerk of Courts. The Social Security Numbers will NOT be public record.

**Case Type:**

(e.g. dissolution, dissolution with children, divorce, divorce with children, parentage, visitation rights, etc.)

Plaintiff Information:			Defendant Information:		
First Name:	Middle Initial:	Last Name:	First Name:	Middle Initial:	Last Name:
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
SSN:		DOB:	SSN:		DOB:
Telephone:			Telephone:		
Email:			Email:		

Plaintiff Attorney Information:			Pro Se	Defendant Attorney Information: (if known)		
Attorney Name:				Attorney Name:		
Ohio Sup Ct #:	Telephone:			Ohio Sup Ct #:	Telephone:	
Firm Name:				Firm Name:		
Address:				Address:		
City:	State:	Zip:		City:	State:	Zip:

Child Information:					
1	Name:		DOB:	SSN:	
	Address:		City:	State:	Zip:
2	Name:		DOB:	SSN:	
	Address:		City:	State:	Zip:
3	Name:		DOB:	SSN:	
	Address:		City:	State:	Zip:

\*\* If additional space is needed to list children related to these proceedings, attach additional forms.

\_\_\_\_\_  
Attorney for Plaintiff (or pro se litigant)